

Principal: Ms. Tracy Manor · Tel. (518) 565-5800  
Assistant Principal: Ms. Shannon Zagres · Tel. (518) 565-5800  
School Counselors: Mrs. Alison Rosenbaum and Mrs. Nicole Sproule · Tel. (518) 565-5810



# Saranac High School

PO Box 8, Saranac, New York, 12981 · Fax (518) 565-5809

Dear Student, Parent, or Guardian:

This form allows you to opt out of releasing your information - name, address, and telephone number - to military recruiters and/or institutions of higher education that request this information.

If you **DO NOT** consent to the disclosure of this information, you **must** fill out the attached request form and return it to your guidance counselor by October 1<sup>st</sup> of the school year. If you do not return the form by this date, we will release your information upon request. However, please be aware that if you choose not to return the form at this time, you may do so at any time during your school career and the request for non-disclosure will be honored.

Thank you for your cooperation.

Sincerely,

Tracy Manor  
High School Principal

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## STUDENT OPT OUT FORM

Please complete the following if you **DO NOT** consent to the release of your information - name, address, and telephone number - to military recruiters and/or institutions of higher education that request this information.

Student's Name: \_\_\_\_\_

Student's Year of Graduation: \_\_\_\_\_

I am requesting that my name, address, and telephone number **NOT** be shared with: (Please check appropriate box)

- Military Recruiters
- Institutions of Higher Education
- Both Military Recruiters and Institutions of Higher Education

Parent Signature: \_\_\_\_\_