

ELECTRONIC DEVICE POLICY

The District recognizes that rapidly changing technology and the ability to instantly access information is becoming an integral part of our lives. In an effort to provide a 21st Century environment that fosters and supports learning the Board of Education promotes ethical, legal and appropriate school-related use of electronic devices for any individual. However, electronic devices, when used inappropriately, can be highly disruptive to the educational process. In an effort to support a learning environment that provides for the least amount of disruption, compliance with specific school building rules and procedures in regard to electronic devices must be followed. These procedures relate to any electronic devices that students may be bringing from home, including, but not limited to: cell phones, pagers/beepers, personal music devices, ear buds, head phones, electronic head wear, Palm Pilots, hand-held video games, laptop computers, cameras, etc.. Please note the following information related to electronic devices:

1. Parents/guardians wishing to contact their child during the school day are requested to call the school building's main office. A call and/or text message to your son/daughter during school hours could result in a disruption to the educational process.
2. Personal electronic devices may be stolen or damaged while at school. Therefore, the District is not responsible for any lost, damaged or stolen electronic devices. They are the sole responsibility of the student and/or parent.
3. School building principals may limit the use of electronic devices during the instructional day and prohibit the use in certain locations of the building. Specific building rules and regulations of electronic devices will be regularly reviewed by building team committees involving parent participation. Electronic device use will be stated in the student's handbook and reviewed with the students annually by the classroom teacher or building principal.
4. Personal electronic devices may be used in a classroom for instructional purposes only, and only if authorized by the teacher following prior consultation and approval by the building principal.
5. Students found using their electronic devices without teacher permission during class will have the items confiscated by the teacher, and the device will be turned in to the Main Office. At this point, it will be necessary for a parent or guardian to pick up the electronic device at school at their earliest possible convenience, or the office will return the device to the student at the end of the following school day. Students will be issued a warning slip by the Main Office. Repeated abuse of electronic devices will result in further disciplinary action. Non-compliance with a request to relinquish an electronic device will result in additional disciplinary action.
6. Each building has the authority to limit/prohibit the use personal electronic devices during the instructional day including but not limited to buses, lunch, study hall, and library.
7. Students must use their devices in a way that does not disrupt anyone around them (for example, playing music too loud), and all noises and ringtones must be turned off during specified times and areas.
9. Please note that although personal electronic devices may be allowed in certain areas, they cannot interfere with a student's academic progress and/or success. If the device(s) prevents school instruction or student work from being done, school staff can require that the student turn off and put away the electronic device(s).
10. Students must refrain from unauthorized photographs or recordings of any student, faculty or staff member, and/or the transmission of such photographs or recordings.
11. Any electronic device may be confiscated by school personnel, and disciplinary action will take place, if use of an electronic device causes a disruption to the educational process.
12. Repeated inappropriate electronic device use may result in temporary or permanent restriction of such device.